

MASTER – application to enrollment

Higher education degree (180 ECTS)

ASSESSMENT OF ARTISTIC ABILITY:

1. Folder:

- candidate's **portfolio** of artworks and works related to the creative industries
- a comprehensive **biography**
- **Motivation letter**
- a **project idea** with **expressed interest in a creative field** (Carrier Module)

2. Interview

- ### 3. Assignment:
- in some cases/modules, after the interview, the candidate prepares an assignment according to the mentor's instructions or commissions



How do I build a FOLDER?

Combine all parts of the folder into one pdf, which should also be properly formatted/designed and contain everything necessary:

- 1/ **COVER** with your name & surname, possibly some visuals
- 2/ **INDEX**, which will guide the commission so that it does not overlook anything
- 3/ a comprehensive **BIOGRAPHY** that will introduce you in the creative sector, as well as your activities outside of it
- 4/ **MOTIVATION LETTER**, where you present to us what you expect from your studies and where you see yourself after it
- 5/ **PROJECT IDEA**
- 6/ **PORTFOLIO**

IMPORTANT: file names (of the pdf and any video materials) should not contain (ščž, < or other) special characters!





Why present my IDEA?

6/ PROJECT IDEA

The candidate briefly explains his/her idea for the Master's project. In this way, the mentor and the committee have a deeper understanding of your expectations, views and desired way of working.

Important: the project outline (idea) can change during the first study semester, however it helps the candidate on his/her development path to have a defined direction of creative research at the beginning of the study.

In some cases/modules, after the interview, the candidate prepares an **assignment according to instructions of the mentor or the committee.**



How to – PORTFOLIO?

6/ PORTFOLIO

a) **LIST OF WORKS**, which are then arranged by page.

Important: each work should also have some information next to the title, such as:

- year of creation, medium ...
- information on whether it is your independent work or work in a group (in this case, list the team and define your role in this work), whether it is for a work from a school/academy production (in this case, add information about the school, the mentor/s, any participating colleagues.
- we also recommend a few words about the context of the creation of the work or the content

b) **WORKS**, in order, as in a list. If the works final form is in video medium, include a few thumbnails for each of these works with information about the duration and creation. Add the video itself or add a link to it in the attachment >>

c) an **ATTACHMENT** with video parts or links to it should be outside the pdf.

Application to enrollment timeline 2026

	Application	Portfolio submission	Interview	Enrollment
1st round	18.2. - 18.3.	until 26.5.	from 24.6. to 12.7.	a few days after passing artistic ability assessment
2nd round	1.4. - 1.6.	until 14.6.	from 24.6. to 12.7.	a few days after passing artistic ability assessment
3rd round	1.8. - 1.9.	until 1.9.	from 5.9. to 13.9.	a few days after passing artistic ability assessment
Fill-up round	10. - 25.9.	in time of application	until 24.9.	until 30.9.

After the first, all next rounds are open only if there are free spaces left. Enrollment applications will be collected no later than September 24 — but with an application, artistic ability assessment, and enrollment by that date. The stated deadlines apply to all candidates.



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