BACHELOR – application to enrollment

Requirement: Matura, vocational matura or final examination after the completion of 4-year secondary education programme or equivalent in Slovenia or abroad.

PROOF OF ARTISTIC ABILITY:

1. **Folder:**

   o Portfolio

   o Motivation letter with a biography

2. **Assignment**

   o Candidates with a positively evaluated portfolio receive a special creative task. If the assignment is positively evaluated, s_he will be invited to an interview.

3. **Interview**

The folder should be submitted to admission.au@ung.si. All communication for proof of artistic ability will be conducted through this email address.
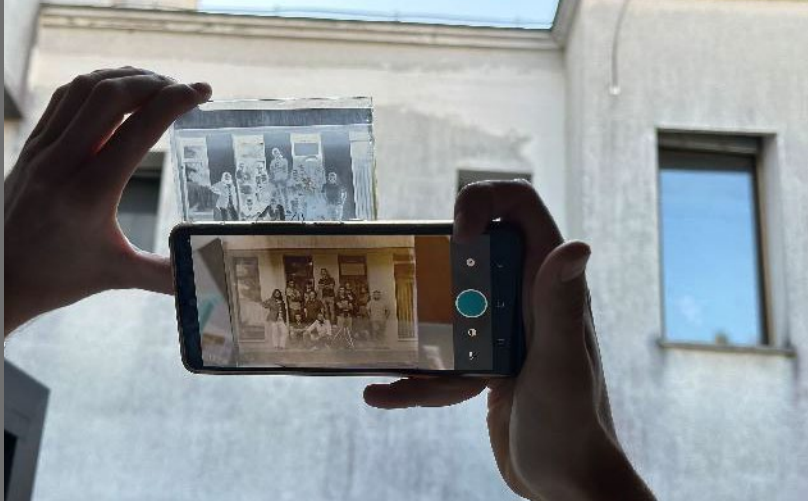
How do I build a FOLDER?

Combine all parts of the folder into one pdf, which should also be properly formatted/designed and contain everything necessary:

1/**COVER** with your name & surname, possibly some visuals

2/ **INDEX,** which will guide the commission so that it does not overlook anything

3/ a comprehensive **BIOGRAPHY** that will introduce you in the creative sector, as well as your activities outside of it

4/ **MOTIVATION LETTER**, where you present to us what you expect from your studies and where you see yourself after it

5/ **PORTFOLIO**

IMPORTANT: <u>file names</u> (of the pdf and any video materials) should not contain (ščž.,< or other) special characters!

How to - PORTFOLIO?

5/ **PORTFOLIO**

a) **LIST OF WORKS**, which are then presented in order across the following pages. Please note: each work should include, next to the title, some basic information, such as:
- year of creation, medium, etc.
- information on whether the work is your individual project or a group project (in the latter case, list the team members and clearly define your role), or whether it is a school production (in that case, add information about the school, mentor(s), and any collaborating classmates/colleagues).
- we also recommend adding a few words about the context in which the work was created or about its content.

b) **WORKS**, in the same order as listed. If the work is a video medium, include several still images from each piece in the PDF, along with information about its duration and production; the actual video or a link to it should be added as an attachment>

c) **ATTACHMENT** with video works or links to them should be provided outside the PDF; do not attempt to embed them within the PDF.

Application to enrollment timeline 2025

Submission for EU citizens* or have a permanent residence in the Republic of Slovenia:	Portfolio submission	Assignment	Interview	Results	Enrollment
1st round: from 18 February until 18 March	until 26.5.	4 days	24.6. – 8.7.	until July 22	23.7 – 14.8.
2nd round: from 21 August until 27 August	until 1.9.	4 days	5.9. – 10.9.	until Sep 21	until Sep 30
*Last round: from 23 September until 24 September (until 10 am)	at submission	max 4 days	TBC	two days after interview	until Sep 30

Submission deadlines for other candidates:	Portfolio submission	Assignment	Interview	Results	Enrollment
1st round : from 18 February until 18 March	until 26.5.	4 days	24.6. – 8.7.	until July 22	23.7 – 14.8.
2nd round: from 1 April until 1 July	until 26.5.	4 days	24.6. – 8.7.	until July 22	23.7 – 14.8.
3rd round: from 1 August until 1 September	at submission	4 days	5.9. – 10.9.	until Sep 21	until Sep 30
*Last round: from 10 September until 24 September	at submission	max 4 days	TBC	two days after interview	until Sep 30

After the first, all next rounds are open only if there are free spaces left. Enrollment applications will be collected no later than September 24 — but with an application, artistic ability assessment, and enrollment by that date.

* (incl. Norway, iceland, Liechtenstein and Switzerland)

Create your
own worldview