AKADEMIJA UMETNOSTI
SCHOOL OF ARTS

# UNIVERSITY OF NOVA GORICA SCHOOL OF ARTS
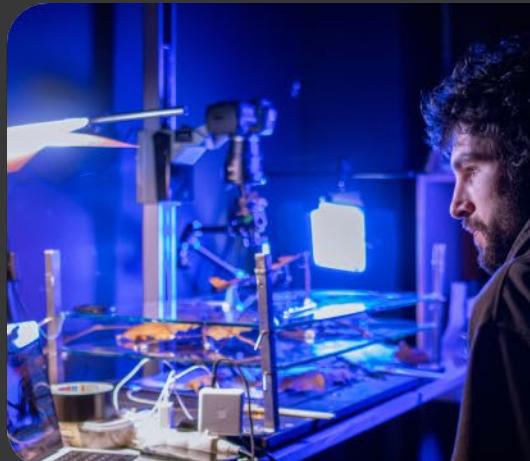
# MASTER –
## application to enrollment

Higher education degree (180 ECTS)

**ASSESSMENT OF ARTISTIC ABILITY:**

1. **Folder:**

   o candidate's **portfolio** of artworks and works related to the creative industries

   o a comprehensive **biography**

   o **Motivation letter**

   o **a project idea** with **expressed interest in a creative field** (Carrier Module)

2. **Interview**

3. **Assignment:** in some cases/modules, after the interview, the candidate prepares an assignment according to the mentor's instructions or commissions

# How do I build a FOLDER?

**Combine all parts of the folder into one pdf,** which should also be properly formatted/designed and contain everything necessary:

1/**COVER** with your name & surname, possibly some visuals

2/ **INDEX,** which will guide the commission so that it does not overlook anything

3/ a comprehensive **BIOGRAPHY** that will introduce you in the creative sector, as well as your activities outside of it

4/ **MOTIVATION LETTER,** where you present to us what you expect from your studies and where you see yourself after it

5/ **PROJECT IDEA**

6/ **PORTFOLIO**

IMPORTANT: file names (of the pdf and any video materials) should not contain (ščž.,< or other) special characters!
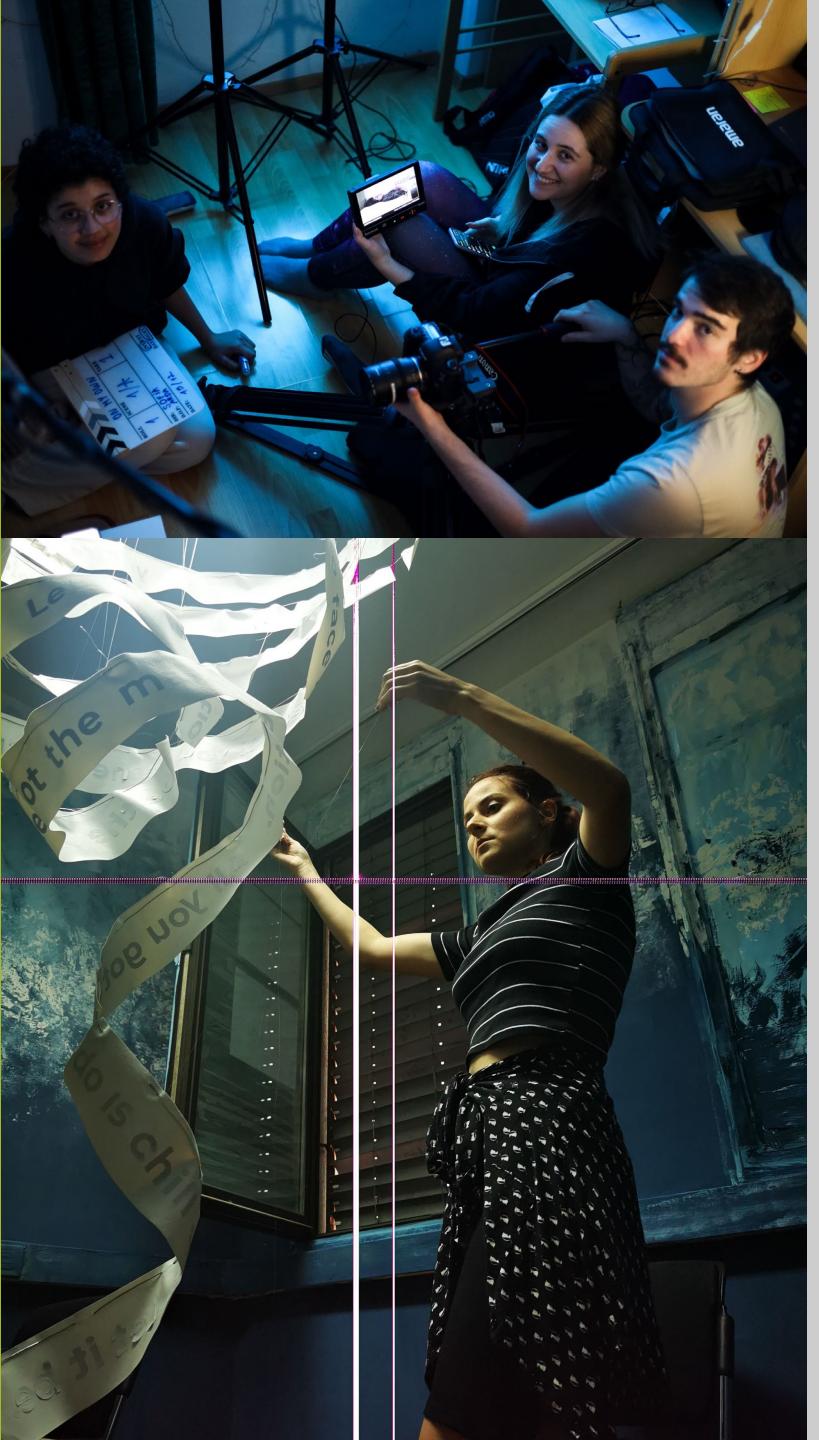
# Why present my IDEA?

6/ **PROJECT IDEA**

The candidate briefly explains his_her idea for the Master's project. In this way, the mentor and the committee have a deeper understanding of your expectations, views and desired way of working.

Important: the project outline (idea) can change during the first study semester, however it helps the candidate on his/her development path to have a defined direction of creative research at the beginning of the study.

In some cases/modules, after the interview, the candidate prepares an **assignment according to instructions of the mentor or the committee**.

# How to - PORTFOLIO?

6/ **PORTFOLIO**

a) **LIST OF WORKS**, which are then arranged by page.
   <u>Important</u>: each work should also have some information next to the title, such as:
   - year of creation, medium …
   - information on whether it is your independent work or work in a group (in this case, list the team and define your role in this work), whether it is for a work from a school/academy production (in this case, add information about the school, the mentor/s, any participating colleagues.
   - we also recommend a few words about the context of the creation of the work or the content

b) **WORKS**, in order, as in a list. If the works final form is in video medium, include a few thumbnails for each of these works with information about the duration and creation. Add the video itself or add a link to it in the attachment >>

c) an **ATTACHMENT** with video parts or links to it should be outside the pdf.

# Timeline from application to enrolment 2026

| | Application | Portfolio submission | Interview | Enrollment |
|---|---|---|---|---|
| **1st round** | 18.2. – 18.3. | until 26.5. | from 24.6. to 12.7. | a few days after passing artistic ability assessment |
| **2nd round** | 1.4. – 1.6. | until 14.6. | from 24.6. to 12.7. | a few days after passing artistic ability assessment |
| **3rd round** | 1.8. – 1.9. | until 1.9. | from 5.9. to 13.9. | a few days after passing artistic ability assessment |
| Fill-up round | 10. – 25.9. | in time of application | until 24.9. | until 30.9. |

After the first, all next rounds are open only if there are free spaces left. Enrollment applications will be collected no later than September 24 — but with an application, artistic ability assessment, and enrollment by that date. The stated deadlines apply to all candidates.

- about enrollment and studies at the University of Nova Gorica; about the school, programmes, mode of study and artistic ability assessment:

  **//www.ung.si/au**

- gallery of student projects, alumni presentation:

  **//au.ung.si**

- online exhibition

  **//au-razstava.ung.si**

- videogallery

  **//vimeo.com/ungakademijaumetnosti**

- social media: facebook, instagram