



CALL FOR ERASMUS+ STAFF MOBILITY FOR THE 2025/2026 ACADEMIC YEAR

As part of the Erasmus+ programme, the University of Nova Gorica is announcing a call for co-financing staff mobility for the purpose of teaching and training for the 2025/2026 academic year

Erasmus+ is an EU programme that supports activities in the fields of education, training, youth and sports.

The purpose of the Erasmus program is to raise the quality of education and training, thereby strengthening social cohesion and the competitiveness of the EU economy. Erasmus+ aims to enable the participation of as many individuals as possible, especially those from environments with fewer opportunities, and highlights and as key the contents and activities of inclusion, participation in democratic life, shared values and civic engagement, environmental preservation and the fight against climate change (green Erasmus+) and transition to a digital society.

The call refers to key action KA131 mobility of staff of higher education institutions for the purpose of training and teaching between programme countries and programme and partner countries.

The programme countries are the member states of the European Union (EU), and the countries associated to the programme: North Macedonia, Iceland, Liechtenstein, Norway, Turkey and Serbia, while the partner countries represent the rest of the world.

The programme enables the following activities:

I. TYPES OF MOBILITY

a) Mobility for the purpose of TEACHING

This activity enables:

- pedagogical staff of the University of Nova Gorica to conduct a certain period of teaching at a partner institution in a programme or partner country;

b) Mobility for the purpose of TRAINING

This activity enables the staff of the University of Nova Gorica to conduct a certain period of training at a partner institution or other relevant organisation in a programme or partner country.

This activity supports the professional development of the staff at higher education institutions, as well as the development of the institutions involved. It can take the form of educational events abroad (other than conferences) and on-the-job educational visits, observation periods and training periods.



c) Participation in Blended Intensive Programmes (BIP)

This activity enables the staff of the University of Nova Gorica to participate in the blended intensive programme (BIP) of the host institution from the programme country, which serves as the coordinator of the BIP, with the purpose of training or teaching. Mobility must include a short-term physical presence at the programme's coordinating institution in combination with a mandatory virtual component that allows for online exchange and teamwork for collaborative learning.

BIPs are short, intensive programs that use innovative ways of learning and teaching. BIPs consist of the BIP organising institution, which is also the applicant and host, and at least 2 affiliated partner institutions.

A BIP may be intended for students, in which case you can conduct mobility within the framework of teaching at the organising institution, or it may be intended for staff, in which case you can attend a BIP as staff with the purpose of teaching or training. **It is mandatory to be physically present at the host institution for a minimum of 5 days and a maximum of 14 days. There is no time limit for the virtual part of the programme.**

II. DURATION OF THE MOBILITY

Staff mobility must last from 2 to 14 days in the case of mobility to a programme country and from 5 to 14 days in the case of mobility to a partner country, which does not include travel time. In the case of the minimum duration (2 or 5 days), mobility between the programme countries or between the programme country and the partner country must be implemented for 2 or 5 consecutive days. In the case of inviting staff from various companies, the minimum mobility duration is 1 day. **Teaching must include at least 8 hours of teaching per week (or any shorter period of stay).** If the mobility lasts longer than one week, the minimum number of teaching hours for an incomplete week must be proportional to the duration spent there in that week. The following exceptions apply:

- if the teaching activity is combined with a training activity during a particular period abroad, the minimum number of teaching hours per week (or any shorter period of stay) is reduced to 4.

Partner institutions are institutions with which the University of Nova Gorica has signed an interinstitutional agreement.

The list of partner institutions is available at the following link: <https://www.ung.si/sl/mednarodna-projektna-pisarna/mobilnost/erasmus/>

III. ERASMUS+ FINANCIAL SUPPORT

The financial support the mobility candidate is entitled to consists of a sum of support for subsistence and travel costs. Indicative amounts are available on the website of the International and Project Office:

<https://ung.si/en/international-project-office/mobility/erasmus/>

Reimbursement of costs for UNG employees is carried out in accordance with the Rules on the reimbursement of commuting costs, meal allowances, and the calculation and payment of business travel expenses:

https://ung.si/documents/1701/Pravila_o_povracilu_stroskov_za_prevoz_2022.pdf



Exact information on the amount of support will be provided to the candidates once they are included on the list of selected applicants.

IV. FINANCIAL SUPPORT FOR PERSONS WITH SPECIAL NEEDS

A person with special needs is a potential candidate for whom circumstances related to their physical, mental or health condition are such that their participation in a mobility project would not be possible without additional financial support. Higher education institutions that select staff with special needs may apply to the National Agency for additional grants to cover any additional costs of their participation in mobility activities. Therefore, for persons with special needs, support can be provided in an amount higher than the maximum individual grant amount.

V. BASIC CONDITIONS FOR CALL APPLICATION

Candidates may submit proposals for mobilities that will be carried out during the 2025/2026 academic year.

Candidates wishing to participate in mobility for the purpose of teaching and/or training must be employed at the University of Nova Gorica or collaborate with the University of Nova Gorica on the basis of a service or copyright contract. Employees must apply through the faculty at which they teach.

Mobilities cannot be carried out in the country of the candidate's home institution or in the country of the candidate's permanent residence.

Young researchers (MR) must apply as students and are not eligible to apply under this call.

Candidates who did not realise their approved mobilities in the previous academic year (2024/2025) may apply only if they provide proof of a justified reason for not carrying out the approved mobility.

VI. APPLICATION PROCEDURE

Candidates who wish to apply for the call must submit the following documents to this call:

- the application form

The deadline for submitting applications is **April 4, 2025**.

The application must be sent electronically to: international.office@ung.si

Untimely applications will be dismissed.

VII. SELECTION PROCEDURE

The opening and verification of compliance with the basic eligibility criteria for the call, as well as the formal review of applications, will be carried out by the Erasmus+ Institutional Coordinator at the University of Nova Gorica.

Applications from candidates who do not meet the basic eligibility criteria for the call will be dismissed.



The Erasmus+ Institutional Coordinator will prepare a ranked list of candidates for teaching mobility and a ranked list of candidates for training mobility.

The ranking will be based on the number of points awarded to each application according to the evaluation criteria outlined in Section VIII. Funding for mobility will be granted to candidates who rank higher on the lists (i.e. receive more points), until the approved funds allocated to UNG by the National Agency for the implementation of mobility are exhausted. The remaining candidates will be placed on a reserve list.

VIII. EVALUATION CRITERIA AND SCORING

1. Encouraging participation

The number of Erasmus+ mobilities in the past 5 years will be evaluated:

- First participation: 10 points
- Second participation: 5 points
- Third participation: 2 points

2. Encouraging participation of full-time employees at UNG

The percentage of employment at UNG will be evaluated:

- 50% – 100%: 10 points
- 21% – 49%: 5 points

3. Encouraging participation of less experienced teaching staff

- Assistant with PhD: 10 points
- Assistant Professor: 5 points
- Associate Professor: 3 points
- Full Professor: 0 points

4. Encouraging mobility within the ACROSS framework

- Mobility to a partner university: 10 points
- Mobility to other institutions: 0 points

5. Mobility for the purpose of organizing a Blended Intensive Programme within the Erasmus+ programme

- Yes: 5 points
- No: 0 points

6. Preparation and coordination of joint (international) study programmes with other universities

- Yes: 5 points
- No: 0 points

7. Preparation and coordination of joint (international) study programmes with other universities within the ACROSS framework

- Yes: 5 points
- No: 0 points



Candidates will be informed of their placement on the University of Nova Gorica's candidate list by the Erasmus+ Institutional Coordinator via the email address provided in the application.

International and project office

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