



Based on Art. 3.2. of the University of Nova Gorica Scholarship rules no. 112-1/2011 dated 12/06/2023 The University of Nova Gorica (hereinafter: "University") announces:

Call for applications for scholarships of the *Scholarship Fund* of the University of Nova Gorica for the academic year 2024/2025

1. Scholarships are available for the following study programmes:

- Master degree programme in *Environment*
- Master degree programme in *Physics and Astrophysics*
- Master degree programme in *Materials Science*
- Master degree programme in *Leadership in Open Education*
- Master degree programme in *Viticulture and Enology*
- Master degree programme in *Media Arts and Practices*

2. Amount of funds available for scholarships

The total approximate amount of funds available for scholarships according to this application call is EUR 194.400.

Scholarships for the academic year 2024/2025 amount to EUR 3.600 for each year of study, until the completion of the educational programme. The selected scholarship recipient¹ will be awarded scholarships for the academic year 2024/2025 and, subject to eligibility, may continue to receive it until the end of his studies, as specified in Art. 3.2 of the call for applications. In the event of suspending the studies for justifiable reasons (such as suspension of student status due to maternity or prolonged illness), the scholarship will not be paid and the scholarship payments are discontinued and suspended. Payment of the remainder of the grant will continue after the cessation of the student status. Students cannot receive the scholarship in the year in which they repeat a study year or have their student status extended for justified reasons, or during the 12 months following the end of the last semester.

3. Conditions for eligibility of the candidates and content and manner of preparation of the application

3.1. Eligibility conditions

To be eligible for the Fund's scholarships, students must meet the following conditions:

- In the academic year for which the scholarship is made available through a call for applications, they will have enrolled by 30.09.2024 as full-time students for the first time in the first year of a postgraduate master's programme, *or*
- they have a University of Nova Gorica student status and in the academic year for which the scholarship is made available through a call for applications will have enrolled by 30.09.2024 in any of the higher years of a postgraduate master's programme, following a regular progression to the next year, *and*
- they are EU citizens, *or*
- they are citizens of Norway, Iceland, Liechtenstein or Switzerland, *or*
- they are citizens of countries with which Slovenia has an international agreement on cooperation in education, *or*
- they are foreign citizens with permanent residence in Slovenia and they or at least one of their parents or guardians are taxpayers in Slovenia, *or*

¹ Terms used in the Call for applications that have a masculine grammatical form are used interchangeably for men and women.

- they are individuals granted international protection or international protection applicants in accordance with the International Protection Act (*Official Gazette of the Republic of Slovenia*, No. 22/16), and
- they are not employed and
- they are not exempt from paying tuition fees for fee-paying programmes.

3.2. Continuous scholarship funding

During the period of the scholarship, the scholarship holder must satisfy all the study requirements stipulated in the programme, regularly progress to a higher year of study, and successfully complete the study programme within 12 months of the end of the last semester.

4. Application evaluation and selection of candidates

4.1. Application evaluation criteria for master's students:

	CRITERION	Maximum no. of points
	Applicant's suitability	10
	a) First-year students:	
	• Grade point average achieved to date*	
	○ 9 or more	3,0
	○ 8 to 8.99	2,0
	○ 7 to 7.99	1,0
	• Research and specialist publications or works of art	
	○ Research articles accepted for publication in international SCI, SSCI or A&HCI indexed journals, monographs or parts of monographs, or patents pending in Slovenia, and works of art accepted for international exhibitions and art events	1,5
	○ Other research or specialist publications and works of art displayed at Slovenian exhibitions and events	0,5
	• Awards	
	○ International research, professional or art awards	2,0
	○ Other research, professional, art or university awards	1,0
	• Motivation letter/ interview [#]	1,5
	b) Higher-year students:	
	• Grade point average in a master's programme**	
	○ 9 or more	3,0
	○ 8 to 8.99	2,0
	○ 7 to 7.99	1,0
	• Research and specialist publications or works of art	
	○ Research articles published in international SCI or A&HCI indexed journals, monographs or parts of monographs, or patents pending in Slovenia, and works of art accepted for international exhibitions and art events	1,5

	<ul style="list-style-type: none"> ○ Other research or specialist publications and works of art displayed at Slovenian exhibitions and events 1,0 ● Awards <ul style="list-style-type: none"> ○ International research, professional or art awards..... 2,0 ○ Other research, professional or art awards 1,0 ● Motivation letter/ interview[#] 1,5 <p><i>*The grade point average to date is the sum of average grades in all graded course units of a completed first-cycle academic programme (or secondary school in the case of a fast-track master's programme) divided by the number of the course units graded. If an individual course only has a descriptive grade (e.g. pass, fail), numerical grades 9 (pass) or 0 (fail) are used to calculate the average grade for that course.</i></p> <p><i>**The grade point average in a master's programme is the sum of average grades in all the graded course units of a master's (second-cycle) programme divided by the number of all course units graded. If an individual course only has a descriptive grade (e.g. pass, fail), numerical grades 9 (pass) or 0 (fail) are used to calculate the average grade for that course.</i></p> <p><i>#Each candidate must include a motivation letter with their application to express their motivation for their chosen studies. In need of further clarification, the selection committee may contact the candidate for an interview, which can be conducted in person or remotely.</i></p>	
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4.2. Scholarship Award Process

The applications are reviewed and evaluated by a five-member Scholarship Committee (hereinafter: the Committee), appointed by the Rector of the University.

The Committee shall consider only applications from candidates that are received in time, that are correctly labelled and that are submitted on the prescribed form.

Applications submitted by the closing date specified in the call for applications shall be deemed to have been submitted on time.

Applications that are not received on time, are incorrectly labelled, or are not submitted in the prescribed form, shall be rejected by a decision of the Committee.

If the University receives incomplete or improperly completed applications or applications without all the enclosures required, a written request is submitted to the applicants to complete them.

Applicants must complete their applications within 8 days after receiving the University's notification. If the applicants fail to do this within the deadline or they again provide incomplete information again, the Committee disregards the incomplete information provided and rejects the application.

In considering the applications of candidates, the Committee shall determine for each individual application whether the candidate fulfils the conditions set out in Art. 3.1 of this call for applications. If the applicant does not fulfil the conditions, the application will be rejected.

In assessing the applications, the Committee determines for each application whether the applicant meets the requirements under Art. 3.1. of this application call. If applicant fails to meet these requirements, their application shall be rejected.

From among the applications of the candidates meeting the conditions set out in Art. 3.1 of this Call for applications, the Committee shall a list of ranked candidates on the basis of the

criteria for the evaluation of the candidates' applications. In order to be awarded a scholarship, applicants for scholarships for Master's degree programmes must have obtained a minimum score of 4.0 on the basis of the criteria for the evaluation of applicants' applications.

After the evaluation, the Committee, in accordance with the Senate's decision on the distribution of the number of scholarships by study programme for each Faculty, prepares a proposal for a list of candidates for the award of scholarships in the order of their scores and proposes it to the Rector for approval. Among equally ranked applications, priority will be given to applications with the highest number of points according to the criterion of grade point average in previous education or studies. If it is still not possible to determine which of the evaluated applications has been selected, the application with the higher grade point average, calculated to two decimal places, will be selected. If it is still not possible to determine which of the evaluated applications has been selected, the application that was received first by the University shall be selected. Applicants whose names do not appear on the list approved by the Rector shall be rejected.

5. Application procedure and deadline for submission

To be awarded a scholarship, student candidates must submit **an application** which contains a completed and signed **Scholarship Application**, along with all necessary enclosures and a completed and signed form **Evidence of Applicant's Qualifications**, along with all necessary enclosures.

The University sets the deadline for the submission of applications **from the date of publication of the Call** on the University's website or other means of public communication **up to and including 31.07.2024 at 12.00** Central European Time (receipt theory).

Applications received after this deadline will not be considered.

The application, including all required enclosures, must be sent to the University of Nova Gorica at the following e-mail address stipendije@ung.si.

The application should be sent as a single compressed attachment (ZIP) to the e-mail, with the subject line "DO NOT OPEN - APPLICATION FOR THE CALL FOR SCHOLARSHIPS 2024/25".

For the purposes of signing applications, a handwritten signature, a digital signature or a scan of the entire application with the handwritten signature will be considered appropriate. A scanned signature pasted as an 'image' into a document is considered inappropriate.

An application shall be deemed to be submitted on time if it is submitted by the date and time specified as the deadline for the submission of applications by candidates in Art. 5. of this Call for applications.

Untimely and incorrectly labelled applications are rejected by decision of the Committee.

6. Applications opening

The opening of the applications will be carried out by the Committee. The opening of applications will not be public.

7. Notification of selection

Candidates selected for awarding the scholarship will be notified of the outcome of their application with a letter of decision. Candidates who will not be selected will also be notified of the decision.

Applicants will be notified of the outcome of their application by 30.08.2024.

Candidates who are eligible for accepting the scholarship will receive a decision regarding the selection by the University and an invitation to sign a scholarship agreement in which the University and the scholarship awardee regulate in detail the mutual rights, obligations and responsibilities.

If the candidate does not respond to the invitation within 10 days or if he declines the scholarship, the application is considered to be withdrawn.

8. Complaint

The candidate can submit a written complaint to the selection decision at the University within 8 days after the decision has been announced. The application conditions and established criteria for evaluating applications cannot be objected to. In the written explanation, the candidate must clearly define the reasons for which the objection is filed and the evidence of his statements. The objection does not prevent the signing of contracts with the selected candidates.

The University Senate shall decide on the complaint which has been filed in time and by a person entitled to do so on the permitted grounds at its first subsequent meeting. The candidate must be informed of the decision within 5 working days of the decision being taken.

9. Call documentation

Application documents (text of the Application Call, the form - **Scholarship Application**, and the form **Evidence of Applicant's Qualifications**) are available at the university's website: <https://www.ung.si/sl/studij/studentski-vodnik/stipendije/> .

Interested parties can also pick up Call documents at the University's Student Office during office hours until the application deadline.

10. Additional information and notification

All information regarding the Call for applications can be obtained by phone at (05) 3315 234 or in electronic form via the address stipendije@ung.si .

Nova Gorica, 6.06.2024

prof. dr. Boštjan Golob

RECTOR