



CALL FOR THE LONG-TERM MOBILITY OF STUDENTS WITHIN THE ERASMUS+ PROGRAMME FOR THE 2024/2025 ACADEMIC YEAR

University of Nova Gorica is launching a call for the mobility of students for the purpose of carrying out TRAINEESHIP abroad in the 2024/2025 academic year

I. THE PURPOSE AND OBJECTIVES OF THE CALL

Erasmus+ is the EU programme that supports activities in the fields of education, training, youth and sports. The purpose of the Erasmus program is to raise the quality of education and training, thereby strengthening social cohesion and the competitiveness of the EU economy. Erasmus+ aims to enable the participation of as many individuals as possible, especially those from environments with fewer opportunities, and highlights and as key the contents and activities of inclusion, participation in democratic life, shared values and civic engagement, environmental preservation and the fight against climate change (green Erasmus+) and transition to a digital society.

The Erasmus+ programme enables a student to carry out practical training at the host institution in one of the programme or partner countries as part of his/her studies or within a period of 12 months following graduation.

The long-term physical mobility period of practical training abroad can run for no less than 2 and no more than 12 months at each level of study; moreover, the mobility is to be carried out in the period from 1 October 2024 to 30 September 2025.

The host institution may be a higher education institution or any public or private organisation in the programme or partner country. In case of student mobility to an HEI or any other institution located in a partner country, the Inter-institutional agreement between UNG and host institution must be signed before the mobility begins.

Programme countries are specified as all the Member States of the European Union (EU), Northern Macedonia, Iceland, Liechtenstein, Norway, Turkey and Serbia, while **partner countries** are specified as all other world countries.

The mobility objectives:

- Improvement of learning competences,
- Increasing employability and employment opportunities,
- Increasing self-initiative and entrepreneurship,
- Increasing self-confidence and self-esteem,
- Improving knowledge of foreign languages and digital competences,
- Increasing intercultural awareness,
- More active participation in society,
- Strengthening positive interaction with people from different background,
- Better knowledge of EU projects and EU values,
- Increasing motivation for further education (formal and informal),



- Training after completing mobility.

The student may not undergo mobility in the country of his/her residence.

According to the national rules of the home institution, each student is entitled to receive financial support within the Erasmus+ programme, which is exclusively aimed at co-financing the costs of eligible activities and in no case covers all mobility costs. Virtual activity is not financed by Erasmus+.

The receiving organisation can be:

any public or private organisation active in the labour market or in the fields of education, training, youth, research and innovation. For example, such organisation can be:

- a public or private, a small, medium or large enterprise (including social enterprises)
- a public body at local, regional or national level;
- embassies or consular offices of the sending EU Member State or third country associated to the Programme
- a social partner or other representative of working life, including chambers of commerce, craft/professional associations and trade unions;
- a research institute;
- a foundation;
- a school/institute/educational centre
- a non-profit organisation, association,
- NGO;
- a body providing career guidance, professional counselling and information services;
- a HEI from an EU Member State or third country associated to the Programme awarded with an ECHE, or a HEI from a third country not associated to the Programme recognised by competent authorities that has signed inter-institutional agreements with their partners from an EU Member State or third country associated to the Programme, before the mobility takes place.

The following types of organisations are not eligible as receiving organisations for student mobility for traineeships: EU institutions and other EU bodies including specialised agencies (their exhaustive list is available on the website - http://europa.eu/europeanunion/about-eu/institutions-bodies_en); organisations managing EU programmes such as Erasmus+ National Agencies (in order to avoid a possible conflict of interests and/or double funding).

Students selected for the Erasmus+ mobility program are recommended to undergo online language assessment (OLS) for the language they will be using during their mobility, via the EU Academy platform before their departure.



II. ERASMUS+ FINANCIAL SUPPORT AND ADDITIONAL FUNDS

Amount of financial support for individual groups of countries for the 2024/2025 academic year:

a) ERASMUS+ financial support for students intended for the TRAINEESHIP

Group	HOST COUNTRY	Monthly amount
Group 1	Denmark, Finland, Ireland, Iceland, Luxembourg, Liechtenstein, Norway, Sweden, Austria, Belgium, France, Germany, Italy, Nederland Partner countries not associated with the programme: Faroe Islands, Switzerland, United Kingdom, Andorra, Monaco, San Marino, Vatican city	EUR 824
Group 2	Cyprus, Greece, Malta, Portugal, Spain, Slovenia, Slovakia, Czech Republic, Estonia, Latvia,	EUR 756
Group 3	Bulgaria, Croatia, Lithuania, Hungary, Poland, Romania, North Macedonia, Serbia, Turkey.	EUR 700
	Other countries	EUR 700

b) Financial support for travel

Travel distance (EU distance calculator)	Green travel**	Non-green travel
10 – 99 km*	56 EUR	28 EUR
100 – 499 km*	285 EUR	211 EUR
500 – 1999 km	417 EUR	309 EUR
2000 – 2999 km	535 EUR	395 EUR
3000 – 3999 km	785 EUR	580 EUR
4000 – 7999 km	1.188 EUR	1.188 EUR
8000 km +	1.735 EUR	1.735 EUR

*For distances less than 500 km, participants typically use low-emission transportation options.

**Green travel; traveling by train, bus, carpooling (van, bus), bicycle. Green travel must cover more than 50% of the total journey.

The [Erasmus distance calculator](#) is used to calculate the distance. The starting location is always the headquarters of the University of Nova Gorica (Rožna Dolina).



c) Other allowances

Furthermore, the student may apply for:

- allowance for students from the environment with fewer opportunities; a student who comes from an environment with fewer opportunities receives an allowance of EUR 250 per month. A student with fewer opportunities is a student who:
 - has the CSD decision (is a recipient of a state scholarship, social financial aid, welfare allowance, child allowance or allowance for large families);
 - has the ZRSŠ / ZZZS decision (supporter, adjustment of lessons, disability, etc.);
 - comes from a single-parent (a single parent family is a community in which one of the parents lives with the children while the other of the two parents has died and the child does not receive support from him, or the other of the two parents is unknown, or when the child does not receive alimony from the other parent in the event of a divorce);
 - comes from a foster family;
 - has a status of a parent;
 - is a member of a family where one of the children or parents has a decision of ZRSŠ/CSD/ZZZS;
 - is granted international protection;
 - is a representative of a Roma community.
- additional funds for mobility intended for participants with special needs.
- additional funds for "green travel"; the bonus of EUR 50 will be granted to the student travelling by train, bus or other group transport. Upon return, the student must provide appropriate evidence of the mode of travel. The student is eligible for funding for a maximum of 6 additional travel days.

The student who applies for this call will be subsequently informed of all further procedures, additional funding and linguistic preparation by the Erasmus+ institutional coordinator to the e-mail address provided in the application.

III. BASIC CONDITIONS FOR APPLYING TO THE CALL

A student of the University of Nova Gorica who meets the following conditions may apply to the call:

- is enrolled in at least the second year of the first-stage studies while studying abroad;
- has active student status at the University of Nova Gorica during the entire period of traineeship abroad, with the exception of graduates who apply in the last year of study and complete practical training following their graduation but not later than one year after graduating;
- has not yet taken advantage of 12 months of mobility under the Erasmus+ programme or the total of already completed studies and/or completed and requested practical training abroad does not exceed 12 months per individual level of study.
- Passing an exam in at least one mandatory subject in the study program in which the student is enrolled.



IV. CONTENT OF THE APPLICATION TO THE CALL

A student wishing to apply to the call is to submit a complete application with the following forms or documents enclosed:

- the application form attached to this call;
- a letter of motivation in English, which must also show the traineeship programme (at least one and no more than two pages);
- Certificate of completed exams (Transcript of records)

V. METHOD OF APPLICATION AND DEADLINE FOR SUBMITTING APPLICATION

The deadline for submitting the application is **7TH March 2024**.

The application must be sent to the Erasmus+ institutional coordinator of the University of Nova Gorica in an electronic format to: international.office@ung.si.

The Erasmus+ institutional coordinator of the University of Nova Gorica will not consider incomplete applications - they are to be returned to the sender. Late applications will be placed on a reserve list.

VI. SELECTION PROCEDURE

Opening and checking the basic fulfilment requirements of the applications to the call as well as the formal examination of the applications will be performed by the Erasmus+ institutional coordinator of the University of Nova Gorica.

Applications from students who do not meet the basic conditions for applying to the call will be rejected.

Erasmus+ institutional coordinator of the University of Nova Gorica will forward complete applications submitted in due time to the faculty/academy to which the student is enrolled, where the application will be assessed based on a motivational letter (0 to 10 points). A priority list of candidates for each host institution will be drawn up based on the number of points achieved and the availability of places by individual partner institution.

The Erasmus+ institutional coordinator will draw up a priority list of candidates for the allocation of financial support for the entire University of Nova Gorica based on the priority lists of individual faculties/academy.

If the European Commission or the National Agency (Centre of the Republic of Slovenia for Mobility and European Education and Training Programmes) does not approve sufficient funds for the implementation of all applied mobilities, priority will be given to students with less opportunities. higher year students. If the number of these mobilities also exceeds the approved funds, priority will be given to students with a higher average grade.

If the University of Nova Gorica does not receive sufficient funds from the European Commission or the National Agency (Centre of the Republic of Slovenia for Mobility and European Education and Training Programmes) to carry out all the applied mobilities, priority for the allocation of financial support will be given to students with less opportunities. If the number of these mobilities also exceeds the approved funds, priority will be given to higher-year students.

Students will be notified of their inclusion on the list of candidates of the University of Nova Gorica by the Erasmus+ institutional coordinator via the e-mail address provided in the application.



For further information, please contact:

Jana Beguš, Erasmus+ Institutional Coordinator

Tel.: +386 5 6205 814

e-mail: jana.begus@ung.si