



Based on point 3.2. of the University of Nova Gorica Scholarship rules no. 112-1/2011 dated 24/05/2022 The University of Nova Gorica (hereinafter: "University") announces:

Call for applications for scholarships of the *Scholarship Fund* of the University of Nova Gorica for the academic year 2022/2023

1. Scholarships are available for the following study programmes:

- Master degree programme in *Environment*
- Master degree programme in *Physics and Astrophysics*
- Master degree programme in *Materials Science*
- Master degree programme in *Leadership in Open Education*
- Master degree programme in *Viticulture and Enology*
- Master degree programme in *Media Arts and Practices*
- Bachelor degree programme in *Digital Arts and Practices* (2nd and 3rd year)

2. Amount of funds available for scholarships

The total approximate amount of funds available for scholarships according to this application call is EUR 147.000.

Scholarships for the academic year 2022/2023 amount to EUR 3.000 for each year of study, until the completion of the educational programme. The selected scholarship recipients will be awarded scholarships for the academic year 2022/2023. Provided that the candidates meet the progress conditions, they can receive the scholarship until completing the programme. If they need to suspend their studies for justifiable reasons (e.g. because they become parents or suffer from a prolonged illness), their scholarship payments are discontinued and suspended. The payments of the rest of the scholarship resume after the end of the period of suspension for justifiable reasons.

3. Conditions for eligibility of the candidates and content and manner of preparation of the application

3.1. Eligibility conditions

To be eligible for the Fund's scholarships, students must meet the following conditions:

- In the academic year for which the scholarship is made available through a call for applications, they will have enrolled by September 30th as full-time students for the first time in the first year of an undergraduate or graduate academic programme, *or*
- They have a University of Nova Gorica student status and in the academic year for which the scholarship is made available through a call for applications will have enrolled by September 30th in any of the higher years of an undergraduate or graduate academic programme, following a regular progression to the next year, *and*
- They are EU citizens, *or*
- They are citizens of Norway, Iceland, Liechtenstein or Switzerland, *or*
- They are citizens of countries with which Slovenia has an international agreement on cooperation in education, *or*
- They are foreign citizens with permanent residence in Slovenia and they or at least one of their parents or guardians are taxpayers in Slovenia, *or*

- They are individuals granted international protection or international protection applicants in accordance with the International Protection Act (*Official Gazette of the Republic of Slovenia*, No. 22/16), and
- They are not employed.

3.2. Continuous scholarship funding

Scholarship holders can continue to receive the scholarship in the same amount until they complete the programme of enrollment, provided that they meet the requirements for regular progress into a higher academic year.

4. Application evaluation and selection of candidates

4.1. Application evaluation criteria for undergraduate students:

| | CRITERION | Maximum no. of points |
|--|--|-----------------------------|
| | Applicant's suitability a) First-year students: <ul style="list-style-type: none"> • Grade point average achieved to date* <ul style="list-style-type: none"> ○ 4 or more 30 ○ 3 to 3.99 15 • Awards <ul style="list-style-type: none"> ○ International secondary-school awards and recognitions 10 ○ Other awards 5 b) Higher-year students: <ul style="list-style-type: none"> • Grade point average achieved to date* <ul style="list-style-type: none"> ○ 9 or more 30 ○ 8 to 8.99 20 ○ 7 to 7.99 10 • Awards <ul style="list-style-type: none"> ○ International research, professional or art awards.... 10 ○ Other student awards and recognitions 5 | 40 |
| | <small>*The grade point average to date, either in a secondary school (for first-year students) or a university programme (for higher-year students), is the sum of average grades in all course units divided by the number of the course units graded. If an individual course only has a descriptive grade (e.g. pass, fail), numerical grades 4 or 9 (pass) or 0 (fail) are used to calculate the average grade for that course.</small> | |

4.2. Application evaluation criteria for master's students:

| | CRITERION | Maximum no. of points |
|--|---|-----------------------|
| | <p>Applicant's suitability</p> <p>a) First-year students:</p> <ul style="list-style-type: none"> • Grade point average achieved to date* <ul style="list-style-type: none"> ○ 9 or more 30 ○ 8 to 8.99 20 ○ 7 to 7.99 10 • Research and specialist publications or works of art <ul style="list-style-type: none"> ○ Research articles accepted for publication in international SCI, SSCI or A&HCI indexed journals, monographs or parts of monographs, or patents pending in Slovenia, and works of art accepted for international exhibitions and art events 6 ○ Other research or specialist publications and works of art displayed at Slovenian exhibitions and events 3 • Awards <ul style="list-style-type: none"> ○ International research, professional or art awards 4 ○ Other research, professional, art or university awards 2 <p>b) Higher-year students:</p> <ul style="list-style-type: none"> • Grade point average in a master's programme** <ul style="list-style-type: none"> ○ 9 or more 25 ○ 8 to 8.99 15 ○ 7 to 7.99 10 • Research and specialist publications or works of art <ul style="list-style-type: none"> ○ Research articles published in international SCI or A&HCI indexed journals, monographs or parts of monographs, or patents pending in Slovenia, and works of art accepted for international exhibitions and art events 10 ○ Other research or specialist publications and works of art displayed at Slovenian exhibitions and events.. 5 • Awards <ul style="list-style-type: none"> ○ International research, professional or art awards..... 5 ○ Other research, professional or art awards 2 <p><i>*The grade point average to date is the sum of average grades in all graded course units of a completed first-cycle academic programme (or secondary school in the case of a fast-track master's programme) divided by the number of the course units graded. If an individual course only has a descriptive grade (e.g. pass, fail), numerical grades 9 (pass) or 0 (fail) are used to calculate the average grade for that course.</i></p> <p><i>**The grade point average in a master's programme is the sum of average grades in all the graded course units of a master's (second-cycle) programme divided by the number of all course units graded. If an individual course only has a descriptive grade (e.g. pass, fail), numerical grades 9 (pass) or 0 (fail) are used to calculate the average grade for that course.</i></p> | 40 |

4.3. Scholarship Award Process

The applications are reviewed and evaluated by a five-member Scholarship Committee (hereinafter: the Committee), appointed by the Rector of the University.

The Committee only considers applications that have been received on time, and are properly labelled and submitted on the form prescribed.

Applications are considered to have been received on time if the University receives them by the deadline for submitting the applications specified in the call.

Applications that are not received on time, are incorrectly labelled, or are not submitted in the prescribed form, shall be rejected by a decision.

If the University receives incomplete or improperly completed applications or applications without all the enclosures required, a written request is submitted to the applicants to complete them.

Applicants must complete their applications within 8 days after receiving the University's notification. If the applicants fail to do this within the deadline set or they again provide incomplete information, the Committee disregards the incomplete information provided and rejects the application.

In assessing the applications, the Committee determines for each application whether the applicant meets the requirements under point 3.1. of this application call. If applicants fail to meet these requirements, their applications shall be rejected.

The committee makes a selection among candidates who meet the conditions from point 3.1. of this call on the basis of the criteria for evaluating the candidates' applications and in accordance with the decision of the Senate on the distribution of the number of scholarships by faculties.

After the evaluation, for each Faculty, the Committee prepares a list of candidates for awarding the scholarship. Candidates are ordered in accord with the number of points achieved. Among equally evaluated applications, priority will be given to applications with a higher number of points according to the criterion of the average grade in previous education or studies. If it is still not possible to determine which of the evaluated applications should be selected, the application with the highest average grade calculated to two decimal places is selected. If it is still not possible to determine which of the evaluated applications should be selected, the application that arrived at the University first is selected.

After the evaluation and selection procedure, the Committee prepares a list of scholarship awardees and proposes it to the rector for approval. Candidates who do not make it onto the list approved by the Rector will be rejected.

5. Application procedure and deadline for submission

To be awarded a scholarship, student candidates must submit **an application** which contains a completed and signed **Scholarship Application**, along with all necessary enclosures. The application form is attached to this call.

The application must be delivered, regardless of the type of delivery, in the period from the announcement of the call on the University's website or other means of public information up to and including August 31th 2022, 2:00 p.m. The applications must be delivered to the University's Student Office, Vipavska cesta 13, 5000 Nova Gorica, in a sealed envelope marked "DO NOT OPEN - APPLICATION FOR THE CALL FOR SCHOLARSHIPS 2022/23" and the full address of the applicant.

A candidate's application is considered timely if it has been received by the University by the date and time specified in the second paragraph of point 5 of this call as the deadline for submission of candidates' applications.

Untimely and incorrectly marked candidate applications are rejected by decision.

6. Applications opening

The opening of the applications will be carried out by the Committee. Due to the expected large number of applications, the opening of applications will not be public. The opening of applications will take place on the premises of the university on September 5, 2022.

7. Notification of selection

Candidates selected for awarding the scholarship will be notified of the outcome of their application with a letter of decision. Candidates who will not be selected will also be notified of the decision.

The University will send a decision regarding the selection to the candidates who are eligible for accepting the scholarship and an invitation to sign a scholarship agreement in which the University and the scholarship awardee regulate in detail the mutual rights, obligations and responsibilities.

If the candidate does not respond to the invitation within 10 days or if he declines the scholarship, the application is considered to be withdrawn.

8. Complaint

The candidate can submit a written complaint to the selection decision at the University within 8 days after the decision has been announced. The application conditions and established criteria for evaluating applications cannot be objected to. In the written explanation, the candidate must clearly define the reasons for which the objection is filed and the evidence of his statements. The objection does not prevent the signing of contracts with the selected candidates.

The Senate of the University decides on the complaint within 10 working days after receiving it. The Senate decision is final.

9. Call documentation

Application documents (text of the Application Call and form - **Scholarship Application**) are available at the university's website: <https://www.ung.si/sl/studij/studentski-vodnik/stipendije/> Interested parties can also pick up call documents at the University's Student Office during office hours until the application deadline.

10. Additional information and notification

All information regarding the Call for applications can be obtained by phone at (05) 3315 234 or in electronic form via the address: studentska.pisarna@ung.si.

Nova Gorica, 26/07/2022

prof. dr. Boštjan Golob

RECTOR